

# Users Guide to ADSBS On-Line Registration System

PLEASE DO NOT CALL THE REGISTRY OFFICE IF YOU ARE HAVING PROBLEMS WITH THE SYSTEM. If you experience difficulty processing your work online, you may call one of the following ADSBS Directors for assistance:

Paul Lewis (Oregon) -- lambchop@whitedorper.com  
Philip Glass (Texas) -- 325.227.9208 --  
dorper@dorper.net

Robin Rau (Georgia) -- 229.416.5199 --  
shelbyacres@windstream.net

Judi Mault (Idaho) -- 208.741.0237 -- jmault@ctcweb.net

## WE WILL BEGIN ACCEPTING ONLINE REGISTRATIONS ON APRIL 25, 2017

The on-line system is very user friendly and will help members expedite and validate new registrations. The following is a step by step guide to help you accurately record sheep.

You will need your Membership ID and a Password. Ronda Severson will provide you with a temporary password if you request one via email: ADSBS Office@centurytel.net. You will need to change the temporary password once you access the system

The login site is:

<https://abri.une.edu.au/online/cgi-bin/i4.dll?1-usdorp&2=lo>

You may also log in directly from the ADSBS webpage:

[www.dorper.org](http://www.dorper.org)

Select **Pedigree Search (under Dorper Sheep)** This will bring you to the Dorper Member Enquiry page.

Select: Online Transaction

You will then be prompted to "Dorper Messages", and you will get an Error Message, and a request to "SIGN ON".

The following prompt will appear:

Once, you are connected you will be asked for your Authorization information, Member ID and Password.

### American Dorper Sheep Breeders' Society Signon

#### Authorisation Required

You must be current with your society dues in order to be able to log in. Please provide a Member I.D. and Password. Fields marked with an asterisk(\*) are required, others are optional.

* Member I.D.:	<input type="text"/>
* Password:	<input type="password"/>
To change your password, enter your Member I.D. and current password above and your new password below.	
New Password:	<input type="password"/>
New Password Validation:	<input type="password"/>

You will then be prompted to Create a batch, Click on "ADD" "Registration Form"

<a href="#">List All</a> <a href="#">My Batches</a>	
Batch Mode:	<input checked="" type="radio"/> Manually add records <input type="radio"/> Automatically create a batch with selected animals from your inventory
Batch Type:	<input checked="" type="radio"/> Registration Form
Comments *:	<input type="text"/>
* Enter comments describing the batch then click the <b>Create</b> button	
<a href="#">List All</a> <a href="#">My Batches</a> <input type="button" value="Reset"/> <input type="button" value="Create"/>	

The remaining steps are a matter of detail, simply click of the sex and color type of the animal. The system automatically defaults to EWES and DORPERS.

Enter your flock number only. Each breeder has a flock name, you only want to enter the animals number, Permanent ID, DOB, Type of Birth and only the Registration Numbers of the Sire and Dam. Once done, simply hit "GO".

If you make an error, the system will make you aware of it immediately and you will be able to correct it.

<a href="#">List All</a> <a href="#">View Batch Summary and</a> <a href="#">My Batches</a> <a href="#">Batch Submission Screen</a>	
Breeder	<input type="text" value="TWINB1"/>
<b>Animal Details</b>	
Flock Name	<input type="text" value="Twin Brook"/>
Sex	<input type="text" value="Ewe"/> <input type="button" value="v"/>
Colour Type	<input type="text" value="Dorper"/> <input type="button" value="v"/>
Flock #	<input type="text"/>
Permanent ID	<input type="text"/>
Date of Birth	<input type="text"/> mm/dd/yy
Birth Type	<input type="text" value="Single"/> <input type="button" value="v"/>
By AI	<input type="text" value="No"/> <input type="button" value="v"/>
By ET	<input type="text" value="No"/> <input type="button" value="v"/>
Embryo Type	<input type="text" value="Not Applicable"/> <input type="button" value="v"/>
Sire Reg #	<input type="text"/>
Dam Reg #	<input type="text"/>
Update Options	<input type="button" value="Re-display if error(s), otherwise move to next record"/> <input type="button" value="Go"/>

Once, completed with all the animals you intend to register, simply go to the "View Batch Summary" and you will have an opportunity to view and or edit any registrations in your batch before final submission. Once you are satisfied with your submissions you will be prompted to pay for the registrations. Currently all payments must be processed thru PayPal. This is a very secure way to pay for transactions without sharing your personal information with vendors.

CORRECTLY SUBMITTED APPLICATIONS WILL BE PROCESSED AND PRINTED, AND MAILED TO YOU FROM THE ADSBS Registry Office within a few days. At the present time the system can only process new registration applications where you own both the sire and dam. Other work must be mailed in. We will continue to upgrade so that eventually the system will process transfers.

